



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,
टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F. No.Pr. CCIT/Training/Estt/2018

Date: 12.09.2018.

To

All the PrCsIT/Pr.DsIT Addl.CsIT/JCsIT/DCsIT/ACsIT/ADsIT,
In the AP & TS Region,
Hyderabad.

Sir/Madam,

Sub: Residential Training Programme on “ Good Goverance & Transparency through RTI” from November 12 to 16, 2018 at Port Blair-Request for Nomination – For Circulation - Regarding.

Ref: NPC,New Delhi Letter dated: 25.07.2018,in P.No.No.: NPC/HQ/IT/TRG/07/2018-19.

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Please refer to the above.

I am directed to forward herewith the Circular on training on Residential Training Programme on “ Good Goverance & Transparency through RTI” from November 12 to 16, 2018 at Port Blair for Officials working across different functional areas of management including Administration,finance,personnel & training/HRD, etc. I am further directed to inform that the Officials who desires to attend the above course programme may send their willingness directly to the National Productivity Council,New Delhi.

Yours faithfully,

(K. H. KRISHNAN)

Administrative Officer(Estt.)

O/o Pr.CCIT, AP & TS, Hyderabad

Encl: As above

राष्ट्रीय उत्पादकता परिषद्

(वाणिज्य एवं उद्योग मंत्रालय भारत सरकार के अन्तर्गत)

उत्पादकता भवन, 5-6, इन्स्टीट्यूशनल एरिया,
लोधी रोड, नई दिल्ली - 110003



NATIONAL PRODUCTIVITY COUNCIL

NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Govt. of India)

Utpadakta Bhawan, 5-6, Institutional Area,

Lodi Road, New Delhi - 110 003

12799

P.O. No.: NPC/HQ/IT/TRG/07/2018-19

Date: 25/07/2018

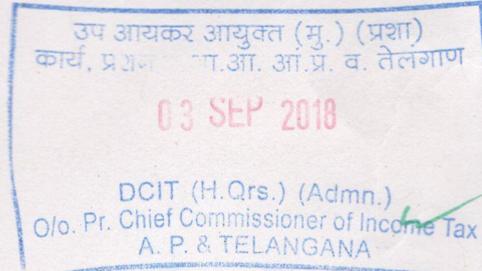
Dy. Commissioner of Incometax (HQ)/Admn.)

Office the Chief Commissioner of Income Tax

D- Block, 10th Floor, IT Towers, A.C. Guards

Hyderabad 500004

Andhra Pradesh



Sub: Residential Training Programme on "Good Governance & Transparency through RTI" From November 12-16, 2018 at Port Blair- Request for Nominations.

Dear Sir/Madam,

National Productivity Council is an autonomous organization under the Ministry of Commerce and Industry, Govt. of India. NPC plays a catalytic role in productivity promotion by undertaking consultancy, training and research assignments in frontier areas of management and technology oriented disciplines. National Productivity Council is organizing residential training program on "Good Governance & Transparency through RTI" From November 12-16, 2018 at Port Blair

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Government Departments/Ministries, Public Sector Units, Financial Institutions and/or Academic and/or Research Institutions. The details of the programme and their coverage are provided with brochure enclosed herewith.

We are sure that your organization would take advantage of this opportunity by sponsoring delegates to the programme. Nomination indicating the name(s) of the participants, designation, contact address, e-mail id, phone/mobile number and FAX number etc. along with a crossed cheque/demand draft of participation fees on residential basis is Rs 51,000/- plus 18% GST Per Participant. The Non-residential participation fees will be Rs. 40000/- plus 18% GST per participant favouring "National Productivity Council" and payable at New Delhi may be forwarded to the undersigned.

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration.

Thanking you and looking forward to receive nominations.

Yours faithfully

(Nikhil Panchbhai)
Group Head (IT & KM)

Encl: Programme Brochure



NATIONAL PRODUCTIVITY COUNCIL
www.npcindia.gov.in

ANNOUNCES RESIDENTIAL PROGRAMME ON

“Good Governance & Transparency through RTI”
From November 12-16, 2018 at Port Blair

INTRODUCTION

In the knowledge society, in which we live today, acquisition of information and new knowledge and its application have intense and pervasive impact on processes of taking informed decisions, resulting in overall productivity gains. RTI Act has empowered common man to observe and scrutinize the public actions with a view to developing an understanding about the outcome of public activities and/or providing feed back for rectifying the deficiencies in policy planning and the execution of programmes. The Act has become a milestone in the direction to bring systematic change in governance through introducing participation, transparency, accountability and probity in administration. This program has been designed to address the challenges faced by RTI respondents & others across all government departments. This program will enrich participants with effective communication skill to reply to RTI queries.

COURSE COVERAGE

- ❖ Introduction to Good Governance
- ❖ Roles and Responsibilities of the Stakeholders in RTI
- ❖ Role of ICT in RTI / Records Management
- ❖ RTI Application, Process, RTI Appeal and Complaint Process
- ❖ Role ICs & Case Studies
- ❖ Process reforms for Service Delivery in Government Sector

TARGET GROUP

The programme is aimed at officials of all levels from state and central Governments, Public Sector Units, Financial/Academic/ Research Institutions.

PARTICIPANT FEE

The programme fees on residential basis is Rs 51000/- plus 18% GST per Participant. The Non-residential participation fees will be Rs. 40000/- plus 18% GST per participant. **As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration.** The residential participation fee includes the boarding/lodging charges and cost of programme material. The programme is residential.

FACULTY AND METHODOLOGY

The faculty would include specialists from NPC & invited speakers from organizations of eminence. The methodology would lay emphasis on experiential learning through presentations, discussions and case studies besides conceptual tutorials.

VENUE & DATES

Programme Dates & Venues	Nov. 12-16, 2018 at Port Blair
Programme Code	NPC/HQ/IT/TRG/07/2018-19
Check in time at Hotel/Resort	Nov. 12, 2018 Afternoon
Check out time at Hotel/Resort	Nov. 16, 2018 Forenoon

NPC will not provide accommodation before or after the above mentioned dates. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.

REGISTRATION

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the crossed cheque/demand draft for participation fee drawn in favour of National Productivity Council and Payable at New Delhi may be forwarded to: Sh. Nikhil Panchbhai, Group Head (IT & KM).

PAYMENT DETAILS

- ❖ Fees to be paid by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- ❖ PAN NO : AAATNO402F, GST No. AAATNO402FST002
- ❖ ECS Payment Details : Indian Overseas Bank, 70, Golf Link, New Delhi Branch ; A/c No. 02650100000 9207, NEFT/RTGS/IFSC No. IOBA0000265
- ❖ In case of ECS Payment, the payment details should be intimated accordingly

GENERAL INSTRUCTIONS

- ❖ GST applicable as per GOI Rules.
- ❖ Due to limited number of seats, it is recommended to inform us at the earliest about participation.

FORTHCOMING TRAINING PROGRAMMES

Programme	Venue	Dates	Participation Fee
Digital Transformation through eGovernance	Goa	Dec. 17-21, 2018	Rs.48000/-+GST (Residential) Rs.38000/-+GST (Non-Residential)
Role of ICT in driving Government Performance	Port Blair	Jan. 14-18, 2019	Rs.51000/-+GST (Residential) Rs.40000/-+GST (Non-Residential)

For further details of programme, please visit: www.npcindia.gov.in

FOR FURTHER DETAILS PLEASE CONTACT

Shri Nikhil Panchbhai, Group Head (IT&KM)

Ph.: 011-24607321/ Mobile No: 08368398480;

E-Mail: nikhil.p@npcindia.gov.in

Ms. Usha Singh, JFO (IT&KM)

Ph.: 011-24607319

E-mail: usha.singh@npcindia.gov.in

FAX No-011-24615002

Website: www.npcindia.gov.in